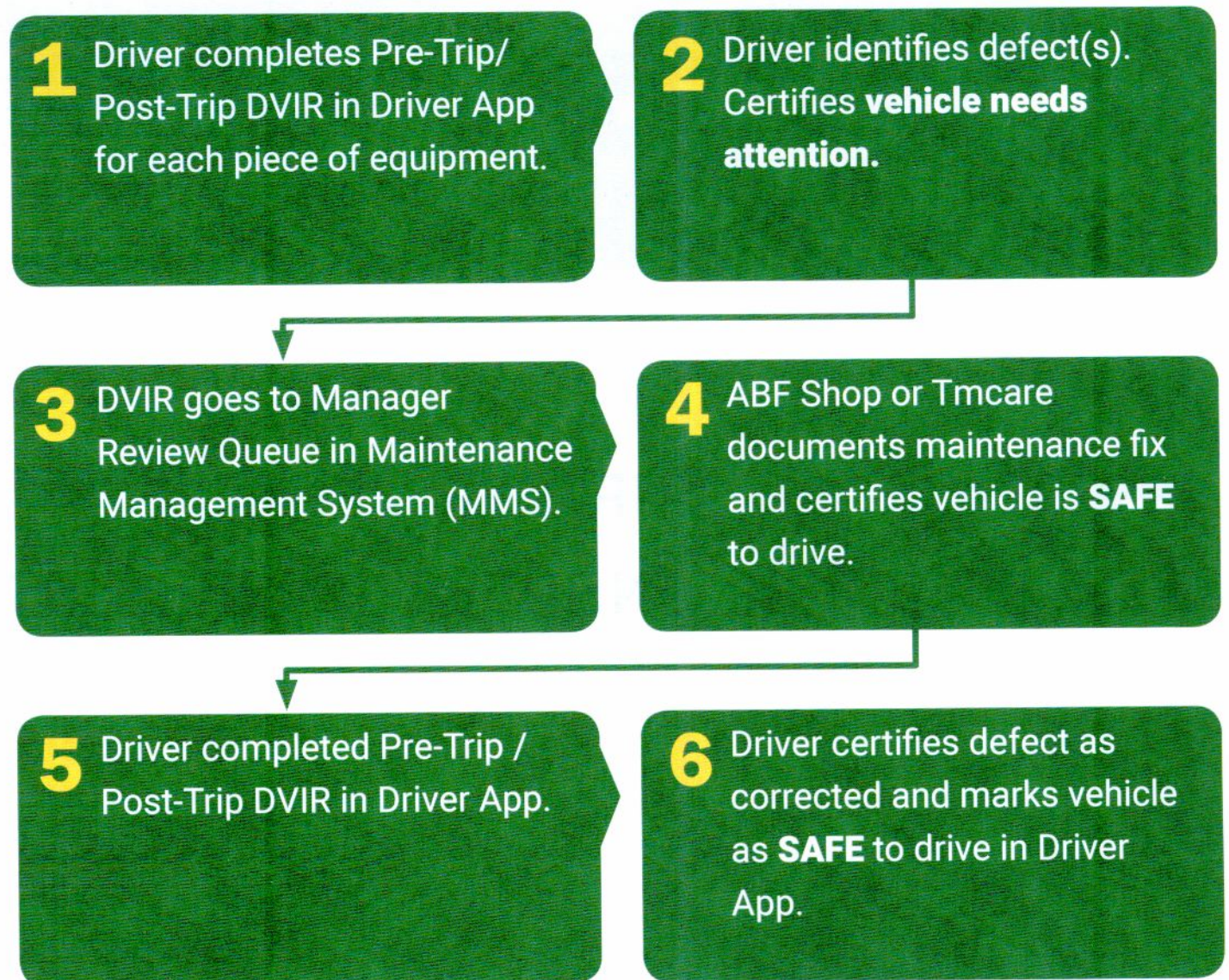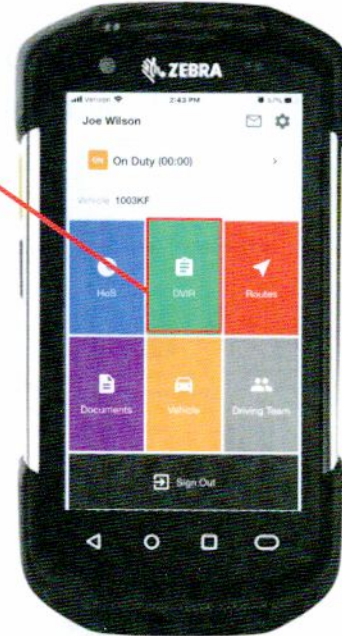# DVIR

DRIVER VEHICLE
INSPECTION REPORT

DVIR Workflow:
Defect Identified & Requires Attention

Samsara electronic DVIRs help drivers efficiently complete inspections and share reports directly with mechanics. The following workflow shows the process of a DVIR if a driver identifies a defect that requires attention.
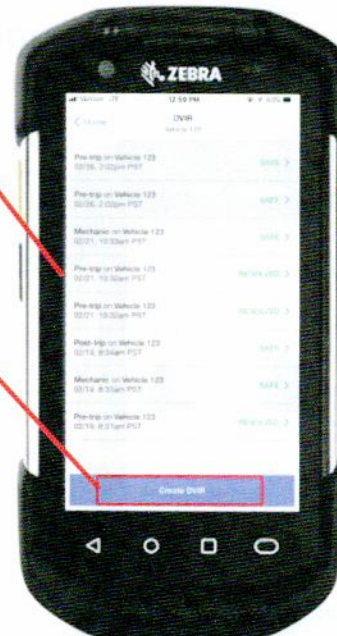
1 Driver completes Pre-Trip/ Post-Trip DVIR in Driver App for each piece of equipment.

2 Driver identifies defect(s). Certifies **vehicle needs attention.**

3 DVIR goes to Manager Review Queue in Maintenance Management System (MMS).

4 ABF Shop or Tmcare documents maintenance fix and certifies vehicle is **SAFE** to drive.

5 Driver completed Pre-Trip / Post-Trip DVIR in Driver App.

6 Driver certifies defect as corrected and marks vehicle as **SAFE** to drive in Driver App.

- Driver selects the green DVIR icon at the start of their shift.

  NOTE: Driver must show as "On Duty" at the top of the screen. If "Off Duty," the Driver will get a message prompting them to switch to "On Duty."
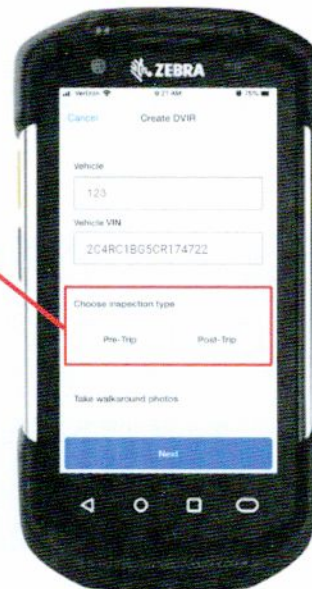
- Past reports are shown at the top of the page for reference.

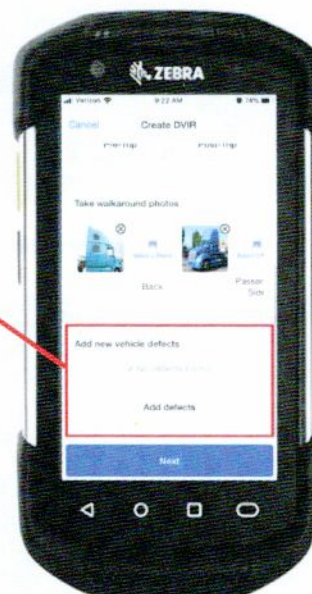- Initiate a new DVIR by selecting Create DVIR.

- Driver selects Pre-Trip or Post-Trip and performs vehicle walkaround.
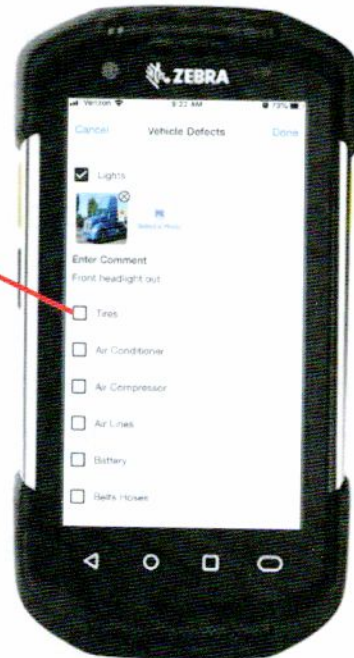

- Select +Add Defects to open the Defect page.

- Check off items when a defect is identified. Include comments for defects that are found, add pictures as needed.

  NOTE: Photos of the DVIR defect are not required but are encouraged when possible. If you feel it could help the mechanic to better identify and correct the issue, please include a couple of photos of the defect.

- Select Done and then select Next.

- Select vehicle is unsafe if the identified defects require immediate maintenance.

- Select Certify and Submit.

- Confirm your selection and choose Certify and Submit again from the popup.

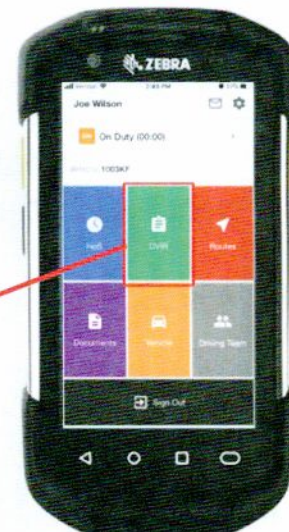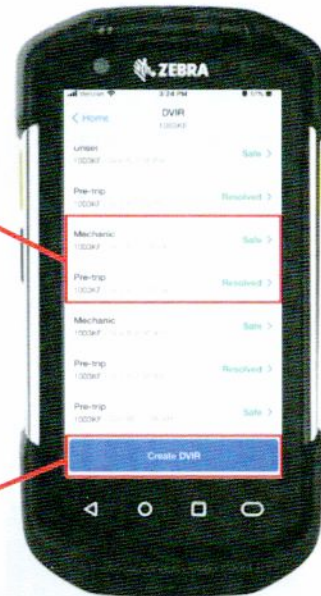- Certifying a DVIR adds the driver's signature to the DVIR.

- Must be in **"On Duty"** status to create DVIR.

- Add **defects,** if applicable.

- Choose safety status – **Safe to drive or Unsafe.**

- Select **Certify and Save.**

  NOTE: Once the DVIR is submitted by selecting Certify and Save, changes can no longer be made to it.

- A separate DVIR will have to be completed for each piece of equipment (tractor, trailer, gear) – Repeat process for each piece of equipment.

- When the next Driver uses the equipment, they will be able to see the Mechanic entry.

- The driver can then select the Mechanic entry to view notes on the Mechanic's DVIR entry.

- If the driver agrees that the defect has been corrected, they should select Create DVIR to complete a DVIR and will need to certify that the defect was corrected.

- If the driver disagrees that the defect has been corrected, they should select Create DVIR to complete a DVIR and document the defect again.
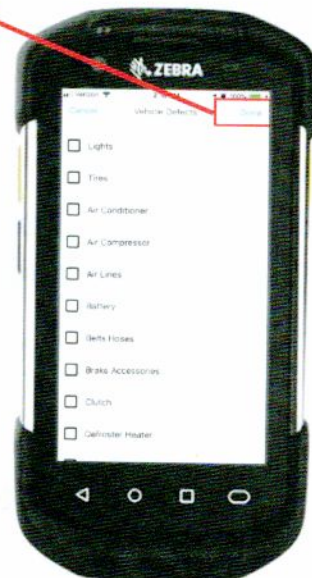
- Select Pre-Trip or Post-Trip, take walk around photos, and checkoff any identified defects.

- Select +Add/Remove Vehicle Defects.

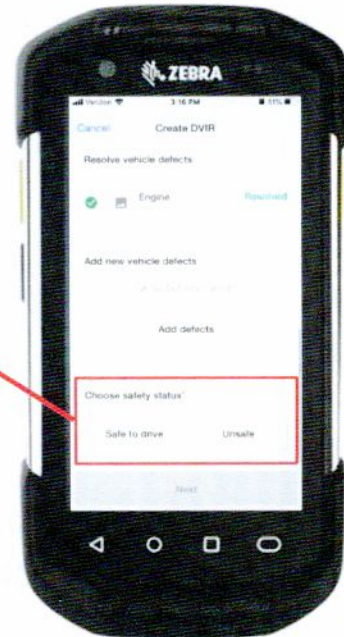- Select Done after confirming no additional defects are found.

- Select Next.

ABF *Freight*

- After completing the pre-trip or post-trip inspection, Driver selects Vehicle is safe to drive.

- Driver is reminded that there were previous defects found on the vehicle, and selects Previous defects are corrected.

- Selects Certify and Submit and confirms the selection.

Verifying Defects are Fixed
Summary

- Select the **Mechanic** entry in the DVIR history and view the notes.

- Select **+Add Report** to complete a DVIR and certify that the defect was corrected.

- Create DVIR.

- Select **Vehicle is safe** to drive.

- Driver is reminded that there were previous defects found on the vehicle, and selects **Previous defects are corrected.**

- Selects **Certify and Save** and confirms the selection.